UMass CICS Departmental Honors Overview

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Finding These Slides

• https://www.cics.umass.edu/ugrad-education/honors-track
CICS Program and Honors

• This presentation is for:
  • Bachelor of Science in Computer Science (CS BS)
  • Bachelor of Arts in Computer Science (CS BA)
  • Bachelor of Science in Informatics (INFORM BS)

• This presentation focusses on departmental honors.
Honors Program Curriculum

• **General Studies:** Focuses on breadth of study through honors general education courses.

• **Advanced Scholarship:** Gives students a chance to conduct original research over two semesters under the supervision of a faculty member.
  
  • **Departmental Honors:** For students who wish to undertake advanced research within their major. CICS students (BS CS, BA CS, INFORM)* can complete **CS Departmental Honors.** *You must have a major in CICS, but it does not have to be your primary major if you are a dual major.

  • **Multidisciplinary Honors:** For students who want to design honors programs of study outside of their major or between their major and other disciplines.
**Honors Program Options**

<table>
<thead>
<tr>
<th><strong>Departmental Honors</strong> (DH or GS-DH)</th>
<th><strong>Multidisciplinary Honors</strong> (GS-MH)</th>
</tr>
</thead>
<tbody>
<tr>
<td>One CS honors course at any level. One CS honors course at the 300+ level. Can also use some 500/600.</td>
<td>2-3 Honors courses from more than one discipline.</td>
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<tr>
<td>Honors Thesis or Project advised by a CICS faculty member.</td>
<td>Honors Thesis or Project advised by a faculty member in a different department.</td>
</tr>
<tr>
<td><strong>Commonwealth Honors Scholar</strong> on diploma and transcript. <strong>Departmental Honors</strong> listed on transcript.</td>
<td><strong>Commonwealth Honors Scholar</strong> on diploma and transcript. <strong>Multidisciplinary Honors</strong> listed on transcript.</td>
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<tr>
<td>Apply using form on CS honors website.</td>
<td>All students are automatically enrolled as GS-MH</td>
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</table>
CS Honors Track: Research Requirements

• **Part 1 – Preparation**: Students spend one semester acquiring the background needed to do research in their desired area and developing a thesis/project proposal. Two options: individual (499Y) or course-based (602, Research Methods). Typically 3 credits.

• **Part 2 – Project/Thesis**: Students spend one semester performing research. The final deliverable is a written thesis document (499T) or a written project report (499P). Both require a project presentation. Typically 3 credits.
Timeline

• Freshman/Sophomore year: Gain admission to honors college, complete general studies requirements.

• Fall Junior Year:
  • Apply to departmental honors [online form].
  • Find research advisor.
  • Choose prep option.
    • 499Y: Submit proposal using CHC PATHS.
    • 602: Enroll successfully.

• Spring Junior Year:
  • Take 499Y or Research Methods. [Officially moved to GS-DH track]
  • Complete 499T/P proposal. Submit using CHC PATHS.

• Fall Senior Year:
  • Take 499T/P.
  • Submit thesis or project. Submit using CHC PATHS.
(Alternate) Timeline

• Freshman/Sophomore year: Gain admission to honors college, complete general studies requirements.

• Fall Junior Year: Spring Junior Year:
  • Apply to departmental honors [online form].
  • Find research advisor.
  • Choose prep option.
    • 499Y: Submit proposal using CHC PATHS.
    • 602: Enroll successfully.

• Spring Junior Year: Fall Senior Year:
  • Take 499Y or Research Methods. [Officially moved to GS-DH track]
  • Complete 499T/P proposal. Submit using CHC PATHS.

• Fall Senior Year: Spring Senior Year:
  • Take 499T/P.
  • Submit thesis or project. Submit using CHC PATHS.

In extreme cases, you can skip 499Y/602 and take 499T/P for 6 credits in one semester.

Note: 602 is typically offered in the fall, and not the spring, so this is unlikely to be an option for spring of your junior year.
Applying to Departmental Honors

• You cannot enroll in departmental honors unless you have already been admitted to the honors college (CHC).

• **Course Requirement:** Students must have completed the sophomore-level requirements for their degree type to be admitted to the track.
  - CS BS: 210, 240, 250, and either 220 or 230.
    - Students starting before Fall 2023 can satisfy these criteria or the alternate criteria of taking 220, 230, 240, and 250.
  - CS BA: 210 and three out of 220, 230, 240, 250
    - Students starting before Fall 2023 do not need to take 210.
  - Info: CICS 210 and INFO 248.
    - Students starting before Fall 2023 can alternatively satisfy: (INFO 150 or COMPSCI 250), (CMPSCI 186 or COMPSCI 187), INFO 203, INFO 248.

• **GPA Requirement:** The minimum GPA to be admitted to the track is 3.4.

• **Conditional Admission:** Admission to the track is conditional on submitting a 499Y contract and semester plan.
Finding an Adviser

• You can start this process any time!
• Read faculty webpages, email showing interest.
  • Consider asking to volunteer (assisting graduate students)
  • Ask what courses you should take to be able to volunteer
  • Ask if they have projects that would be a good fit for an honors thesis
  • You may not be able to work with your top choices / top areas of interest
499Y Proposal

• 499Y contract and semester plan are prepared using CHC PATHS.
• Due at the end of the semester prior to starting 499Y.
• 2-3 pages.
• See online instructions! [link]
  • CICS requirements build on CHC requirements
  • Section 1: Statement regarding the goal.
  • Section 2: Key Readings (at least 5).
  • Section 3: Communication Plan (at least 30 minutes per week with adviser).
  • Section 4: Specialized Training
  • Section 5: Methods or Agenda
  • Section 6: Timeline (use DD/MM/YY – Milestone_Description format)
499T/P Proposal

- 499T/P contract and proposals are prepared using CHC PATHS.
- Even if you take the 602 route, you must submit a 499T/P proposal.
- Due by last day of classes in 499Y semester.
- ~10 pages.
- See online instructions! [Link]
  - CICS requirements build on CHC requirements.
  - You **must** use the CICS template!
- Research != Course Project
  - Your thesis adviser will know what is and is not considered research in their area.
499T/P Proposal

• Introduction (2 pages)
• Significance
• Background (2-7 pages) [5-7 without preliminary findings]
• Methodology (2-3 pages)
• Preliminary findings (optional)
• Evaluation (how you will be evaluated)
• Communication (30 minutes per week with adviser)
• Timeline (use DD/MM/YY – Milestone_Description format)
• References
Thesis or Project Manuscript

• **Deliverables:** Final deliverable for honors research is a thesis or project document describing the work, submitted through CHC PATHS.
  • ~20 pages
  • Students must give an oral presentation of their work. Schedule this presentation with your thesis/project adviser.
  • The written requirements are identical for a “thesis” and “project”.
  • See online instructions! [Link]
  • You **must** use the CICS template!

• **Major Credit:** CS majors allow for up to 3 credits from 499T/P or independent studies to count towards the major.
CICS Templates

• Reminder: you must use CICS templates for:
  • 499T/P proposal
  • 499T/P manuscript

• If you would like to use a different format, e-mail askcshonors@cs.umass.edu for approval.
Credits

• 3 credits = 9 hours per week
• 6 credits = 18 hours per week
• If you select 6 credits for any course, you must justify this choice and your adviser must leave a comment explaining why 6 credits is justified.
500-Level Courses for Honors Credit

• Combined enrollment of at most 25 students
• 3 or more credits
• Graduate level
  • Must have a graduate student enrolled
  • Faculty must confirm graduate level
• Must submit a petition through CHC PATHs
600-Level Courses for Honors Credit

• Automatic – you do not need to petition for 600-level courses to count for honors credit.

• Generally significantly more work than other courses (doctoral students take one or two total per semester).
Independent Study Honors (ISH)

• Must have a written graded component.
• Cannot have multiple students performing the same project. Projects must be divided into separate parts for each student with separate grading.
Deadlines and Progress Tracking

• Often listed on CHC PATHS homepage.

• Up to you to remember!
  • Your adviser will not remember
  • You may not get any reminders

• Double check each step.
  • Example: Was your 499T/P proposal returned to you for revisions?
What are the benefits of honors research?

- Get a chance to work directly under a faculty member and alongside graduate students.
- Get a chance to contribute new knowledge to a sub-field of computing by publishing your research.
- Increase the competitiveness of your graduate school and/or job applications.
- Improve your critical thinking, problem solving, time management, programming, and written and oral communication skills.
- Gain insight into whether graduate school is right for you.
Miscellaneous

• Does the honors thesis satisfy the “one-semester independent study” requirement for the Bay State Fellowship?
  • Yes! ([https://www.cics.umass.edu/content/bay-state-scholarship-program](https://www.cics.umass.edu/content/bay-state-scholarship-program))

• How do I enroll in an honors add-on for a course?
  • Submit a CICS override form: [https://www.cics.umass.edu/ugrad-education/overrides](https://www.cics.umass.edu/ugrad-education/overrides)

• Can you enroll in departmental honors if you have a major in CICS but it is not your primary major?
  • Yes! Erroneous information was provided about this between 2018 and 2022. If you see any sources that still say your primary major (for dual majors) must be in CICS, please let us know at askcshonors@cs.umass.edu so that we can update the information.

• You can complete an honors thesis without being enrolled in any honors program, but this does not result in graduation with honors credentials.
Miscellaneous

• How do I apply to the honors college?
  • As a first step I recommend reaching out to CHC Advising: https://www.umass.edu/honors/advising.

• When will I be moved to the Departmental Honors track in Spire?
  • Roughly a week after the end of add/drop for the semester you are taking 499Y.

• Do I submit weekly reports in CHC PATHS while taking 499Y?
  • No. You submit 499Y and 499T/P proposals and the final thesis. Other graded documents like weekly reports are submitted directly to your faculty adviser.

• What happens if my 499Y or 499T/P proposal is submitted on time but is not approved at all levels before the end of add-drop?
  • The Academic Standards Committee (ASC) reviews all these proposals from across campus. With hundreds to review, it can take some time. This is not a concern: add/drop does not limit CHC’s ability to enroll you in 499Y and 499T/P. Furthermore, if the proposal requires minor revisions, you will be given a chance to revise and resubmit in a timely manner even if it is after the add/drop deadline.
More Information

- AskCSHonors@cs.umass.edu
- https://www.cics.umass.edu/ugrad-education/honors-track

CS DEPARTMENTAL HONORS

Undergraduate students in Computer Science completing BA or BS degrees who are also Commonwealth Honors College students have the opportunity to satisfy the Advanced Scholarship requirement of their honors degree by completing the Computer Science Departmental Honors (DH) track. The core of the DH track is the Honors Thesis or Project (previously called the Capstone Project), which gives students the chance to work one-on-one with our faculty to complete a year-long, in-depth research project. The DH track is fantastic preparation for both graduate school and jobs in the high-tech industry.

The links below provide more information about admission to the CS Departmental Honors track, the program requirements, and the recommended time line and steps for completing the track. A listing of potential faculty advisors is provided and will be updated each semester. A link to the forms that must be filed with the Honors College to complete each step of the Departmental Honors track is also provided.

- Advising Meeting Slides, Instructions and Templates
- Admission Information and Applications
- Program Requirements
- CS Honors Courses
- Recommended Timeline and Steps

Any questions about the CS Departmental Honors track can be sent to the Honors Program Director at askCSHonors@cs.umass.edu. The current CS Honors Program Director is Prof. Philip Thomas.