To validate courses taken outside of UMass Amherst with the expectation to complete this process prior to taking the course, this is a pre-cursor to the following University paperwork (to be submitted after CS TCE approval):

- [ ] Prior Approval for Transfer Course Work Form (PAF)
- [ ] Senior Year in Absentia Form (SYIA)
- [ ] International Course Approval Form (ICAF)

To request a review of a course(s) transferred upon admission as generic CS credit (i.e., CMPSCI 1TRA, etc.), or for Five College course equivalency (only this form needed).

- [ ] Transfer Course Equivalency Review (TR EQ)
- [ ] Five College Course Equivalency Review (5C EQ)

**Form Instructions** (for CS course equivalents only):

1. Complete one form per College/University.
2. Email the TCE form with the supporting materials (all information applicable to the course) in one pdf document to tce@cs.umass.edu. Incomplete forms will not be reviewed.
3. CS will distribute the supporting materials to the appropriate faculty for a decision about the course equivalency. Final approval is by the Undergraduate Program Director (UPD).
4. Students will be notified of decision(s) via @umass email.
5. If additional University paperwork is required, students will be instructed to complete and submit the appropriate form (PAF, SYIA, ICAF) to Darlene Fahey, Undergraduate Program Manager, College of Information and Computer Sciences, 100 CS Bldg. No additional form is required if the approval is an evaluation of generic transfer (TR EQ) or 5-College credit (5C EQ).

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<thead>
<tr>
<th>STUDENT COMPLETES THIS SECTION</th>
<th>CS INSTRUCTOR COMPLETES THIS SECTION</th>
<th>CS DEPT USE ONLY</th>
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<tr>
<td><strong>Course</strong>&lt;br&gt;Dept &amp; No.</td>
<td><strong>Course Title</strong>&lt;br&gt;Credits</td>
<td><strong>Term/Year</strong>&lt;br&gt;Grade</td>
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**IMPORTANT:** The College of Information and Computer Sciences Undergraduate Program has a Residency Requirement with a limit on the number of transfer courses that will be accepted to fulfill upper level CS Electives toward major requirements. No more than 3 transfer courses are allowed for the BS and no more than 2 transfer courses are allowed for the BA. Therefore, for the BS, 5 of the 8 CS Electives must be taken here at UMass Amherst. For the BA, 3 of the 5 CS Electives must be taken here at UMass Amherst. There is also a limit of one Five College course to fulfill upper level CS Electives for either the BS/BA.

Page 1 of 2 CS TCE Form 6/9/2015
Complete this page for each course to be reviewed.

College of Information and Computer Sciences
Transfer Credit Evaluation (TCE)

Date: __________

Name: ___________________________ SPIRE ID#: ___________________________ Email: ___________________________@umass.edu

Expected Graduation Date (circle): May  Feb  Sep _______ (year)

Major:  ☐ BS-CS (primary major)/☐ SM-BS-CS (secondary major)  ☐ BA-CS (primary major)/☐ SM-BA-CS (secondary major)  ☐ OTHER: ___________________________

Subplan: ___________________________

I am seeking a course equivalency review of the following course for:

CMPSCI __________________ Course Title: ___________________________

Please review the following materials:

College/University: ___________________________ Location: ___________________________

Course No: __________ Course Title: ___________________________

Credits: __________ Grade, if completed or note in progress (IP): ___________________________

Semester & Year taken: ___________________________

Instructor Name: ___________________________ Instructor Email: ___________________________

Course Description for the Semester & Year taken:

Course URL: ___________________________

Textbook name, author, etc: ___________________________

Syllabus (attach or URL): ___________________________